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பொது நிர்வாக, உள்ளாட்டலுவல்கள், மாகாண சபைகள் மற்றும் உள்ளூராட்சி அமைச்சு
Ministry of Public Administration, Home Affairs, Provincial Councils and Local Government

ඒකාබද්ධ සේවා අංශය

இணைந்த சேவைகள் பிரிவு

COMBINED SERVICES DIVISION

නිදහස් වතුරලය, කොළඹ 07, ශ්‍රී ලංකාව.

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எனது இல
My No

CS/DOS/Policy/03/01

ඔබේ අංකය
உமது இல
Your No

දිනය
திகதி:
Date

02.06.2023

Secretaries of Ministries
Heads of Departments
District Secretaries
Divisional Secretaries

Payment of salary increments to officers who have expressed their consent to be absorbed into the Development Officers' Service but have not yet been absorbed into the Development Officers' Service

The officers, who are receiving salaries under salary scale MN4-2006(A) on appointment to the public service before 01.08.2011 under different designations depending on the policy of the government to provide employment to unemployed graduates as per paragraph 14 of the Minute of the Development Officers' Service published by the Gazette Extraordinary of the Democratic Socialist Republic of Sri Lanka No. 1745/11 dated 14th February 2012 revised by the Gazette Extraordinary No. 1774/31 dated 07.09.2012, are absorbed into the Development Officers' Service.

02. Accordingly, most of the officers who have expressed their consent to be absorbed into the Development Officers' Service have been recruited to departmental posts in 2005 or before. These officers, after the absorption into the Development Officers' Service, become eligible to be promoted to Grade II of the Development Officers' Service as at the date of completion of ten years' service (if they have satisfied other qualifications), i.e., by the year 2015, as per the provisions of the Development Officers' Service Minute. Since a considerable number of officers among them have still not properly submitted the documents required for the absorption into the Development Officers' Service, it has not been able to absorb them into the Service. Therefore, it is also not possible to grant grade promotions of the said service to them.

03. As per the instructions given by the letter No. EST 5/5/15(4) dated 23.03.2023 by the Director General of Establishments regarding the possibility of granting salary increments to the officers in Grade III beyond their maximum salary step, i.e., Rs.37,720/-, of the salary scale MN4-2016, as per Public Administration Circular No. 03/2016, it has been informed that the provisions of Public Administration Circulars issued on the payment of salary increments beyond the maximum cover only the situations that occur beyond the control of certain officers, and, since it is a matter within the control of those officers that they cannot be absorbed into the Development Officers' Service due to their failure to submit the documents required for the absorption even though they have expressed their consent to be absorbed into the Development Officers' Service, it is not possible to grant to such officers the salary

increments beyond 37,720/- mentioned under the column, not received promotions, in the salary scale MN 04-2016 of Public Administration Circular No. 03/2016.

04. Accordingly, you are kindly informed that it is not possible to grant salary increments beyond Rs.37,720/- to the officers who have expressed their consent to be absorbed into the Development Officers' Service but have still not been absorbed and are serving in a post in Grade III under the Associate Services category at present.

05. Since a problematic situation may arise in the future when paying salary increments to the officers who have expressed their consent to be absorbed into the Development Officers' Service but to whom a letter has not so far been issued to the effect that they are absorbed into the Development Officers' Service due to not properly submitting the required documents, your attention is drawn to my letters No. CS/DOS/Policy/03/05/(II) dated 16.12.2021, 15.06.2022 and 05.01.2023, and you are kindly informed to take action to promptly submit to me the documents required for the absorption in order to absorb the officers serving in your ministry/ department/office who have expressed their consent to be absorbed into the Development Officers' Service but have not yet received the letter of absorption.

06. It has been informed by my letter No. CS/DOS/Policy/03/05/01 dated 17.09.2021 that the defects of the documents required in carrying out activities related to the absorption of officers who have expressed their consent to be absorbed into the Development Officers' Service are published on the website of this ministry on every Monday, and it is observed that the defects of the documents of about 1350 officers have been published on the website so far. Accordingly, you are informed to take action to send me the relevant documents of the officers serving in your ministry/department/office, of which the defects have been published on the website, if any.

07. Further, as per my letter No. CS/DOS/Policy/03/05/01 dated 25.10.2021 issued informing all the Secretaries of ministries, heads of departments, district secretaries and divisional secretaries, a report on taking action regarding the files submitted for absorption into the Development Officers' Service that have remained inactive for more than three years is published on the website of this ministry once every two weeks. As at 03.04.2023, 606 inactive files have been published on the website, and if the files of officers in your ministry/department/office have also been identified as inactive files and published on the website, please promptly inform me that the relevant officers are engaged in active service along with the documents/ particulars indicated in those files.

Sgd/ S. Alokabandara
Director General of Combined Services