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பொது நிர்வாக, உள்ளாட்டலுவல்கள், மாகாண சபைகள் மற்றும் உள்ளூராட்சி அமைச்சு  
Ministry of Public Administration, Home Affairs, Provincial Councils and Local Government

ඒකාබද්ධ සේවා අංශය

இணைந்த சேவைகள் பிரிவு

COMBINED SERVICES DIVISION

නිදහස් වතුරොය, කොළඹ 07, ශ්‍රී ලංකාව.

சுதந்திரச் சதுக்கம், கொழும்பு 07, இலங்கை.

Independence Square, Colombo 07, Sri Lanka

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මගේ අංකය  
எனது இல  
My No

CS/DOS/Policy/03/05(II)

ඔබේ අංකය  
உமது இல  
Your No

දිනය  
திகதி  
Date

15.06.2022

Secretaries of Ministries

Heads of Departments

District Secretaries

Divisional Secretaries

**Establishment Matters of the Officers, who have expressed their Interest to be absorbed into the Development Officers' Service**

This is further to my letter of even number and dated 16.12.2021 on the above matter.

02. As mentioned in Para 04 of the said letter there is a delay in forwarding the documents required for absorption of the officers, who have expressed their interest to be absorbed into the Development Officers' Service, and it has been observed that this is due to the view of the officers that transfer orders to other service stations are issued to those who have expressed their interest to be absorbed, after the absorption.

03. Officers belonging to the Development Officers' Service of Combined Service are subjected to transfers but transfer orders are issued to any officer except in case of service requirement or disciplinary reasons after submitting the request letter of the relevant officer and a recommendation of the Head of the Institution in which the officer is serving. Further, Annual Transfer Orders are issued to an officer only in accordance with the Annual Transfer Procedure.

04. Officers are subjected to transfers in case where they belong to Development Officers' Service of Combined Service. Therefore, you are informed that officers, who have expressed their interest to be absorbed into Development Officers' Service, will not be transferred simply upon absorption into Development Officers' Service. You are kindly informed to forward the documents required for the absorption of the officers at your Ministry/ Department/ Office, who have expressed their interest to be absorbed into Development

Officers' Service and have not yet been issued the letter of absorption, in order to complete the activities related to absorptions without delay.

05. Further, deficiencies of the required documents are published on the website of this Ministry on every Monday in the process of absorbing the officers, who have expressed their interest to be absorbed into the Development Officers' Service and you are kindly informed to send me the documents mentioned in the website without delay.

06. Further, as per my letter No: CS/DO Policy/ඔපාදු/01 dated 25.10.2021 informing all the Secretaries of Ministries, Heads of Departments, District Secretaries and Divisional Secretaries, a report on the files, which have been submitted for absorption into the Development Officers' Service and have been inactive for more than three years, is published on the website of this Ministry once in every two weeks and you are further informed to send me the relevant documents/ particulars as per the instructions of the said letter.

Sgd/ S.Alokabandara

Director General of Combined Service