

Public Administration Circular Letter : 04/2016

My No: Est-1/CIRL/03/0001
Ministry of Public Administration
and Management
Independence Square
Colombo 07.

23.12.2016

Secretaries to Ministries,
Chief Secretaries of Provinces,
Heads of Departments,
Heads of State Corporations and Statutory Boards,

Gifts and Subscriptions

Your attention is hereby drawn to Sub Section 3, Chapter XLVII, Volume II of Establishments Code.

02. In terms of the provisions of the aforesaid Section, receiving of any presents, gifts or other benefits by an officer in public service, whether in a direct or indirect form shall be an offence fallen under Schedule One of the Establishments Code and further it has been stated that such act shall be a criminal offence for which a punishment of 07 years imprisonment and a fine up to Rs. 5000/- can be imposed under Section 19 (C) of the Bribery Act.

03. There may be instances where the gift parcels, gift vouchers, air tickets, prepaid accommodation facilities at hotels, etc are offered to public officers by the private companies during the festival seasons. Therefore, it is hereby emphasized to inform all the officers in your institution to refrain from receiving such gifts.

Sgd./J.J. Rathnasiri

Secretary

Ministry of Public Administration and Management